



PUNJAB PUBLIC SERVICE COMMISSION

LDA Plaza, Edgerton Road, Near Aiwan-e-Iqbal, Lahore.

ADMISSION LETTER (CLUBBED M.C.Q TEST)

UAN: 042-111-988-722
Fax No: 042-99202766
E-Mail: ppsc@punjab.gov.pk
Website: www.ppsc.gov.pk

CANDIDATE'S NAME: AMINA BIBI
FATHER'S NAME: MUHAMMAD JAHANGIR
ROLL NO: 21067
CNIC: 3740545730550
GENDER: Female



SUBJECT: RECRUITMENT TO THE POST (S) OF EXCISE & TAXATION INSPECTOR (RAWALPINDI)-13K2024

- Reference your application for the above noted post (s).
- You have been admitted provisionally to appear in the Test / Examination (M.C.Q.) type. You are being called for the subject written Test / Examination without scrutiny of your application.
- This admission letter does not mean that you have been found eligible for the subject post. Your eligibility will be determined during scrutiny of your documents on the day of your interview.
- You must bring this admission letter on the day of Test / Examination in order to secure your admission to the Test Centre. In case of non-compliance, you will not be allowed to appear in the Test / Examination.
- You should bring with you necessary writing material only required for the purpose. Blank Answer Sheets will be supplied by the Punjab Public Service Commission.

Note: To avoid frustration, you are advised in your own interest to make sure before appearing in the written Test / Examination that you fulfill all the requirements/criteria as advertised for the post.

EXAMINATION/TEST CENTRE & SCHEDULE

CENTRE:
SUB CENTRE- 01 (FEMALE), (GR FLOOR 04 ROOMS) GOVT. ASSOCIATE COLLEGE FOR WOMEN, POLICE STATION ROAD, SADDAR, RAWALPINDI.

DAY	DATE	ATTENDANCE TIME	POST NAME
Sunday	08-09-2024	02:00 PM	EXCISE & TAXATION INSPECTOR (RAWALPINDI)-13K2024

IMPORTANT NOTE:

- Candidates are required to compulsorily produce Original and Valid Computerized National Identity Card (CNIC) for appearing in the Test / Examination. Without Original and Valid CNIC, No Candidate will be allowed to appear in the Test / Examination. In Case, your CNIC has expired or reported lost, you shall be allowed to appear in the written examination/test on production of Original Valid Passport or expired original CNIC. No other document will be acceptable.
- Reporting Time at the Examination Centre is 30 MINUTES before attendance time.
- No entry will be allowed in the Examination Centre after 20 minutes of attendance time and no excuse will be accepted.
- Drinking water will not be served to candidates in Examination Halls, so they are advised to bring their water bottles with them.
- Strictly comply with Instructions given in the Question Paper / Answer Sheet.
- Possession or use of Books, Bags, Electronic Gadgets including Cell Phones/Smart Watches etc. are Strictly Prohibited in the Examination Premises. Anyone found in the possession of these gadgets will liable to be disqualified.
- You should NOT USE LEAD PENCIL to solve MCQ paper on OMR sheet. OMR Answer Sheet will be provided by the Punjab Public Service Commission.
- This Admission Letter may consist of more than 2 pages, It is in favor of candidate to read all instructions given on this Admission Letter.
- The duration of Test / Examination will be of 90 Minutes.

ضروری انتباہ !

- ☆ تمام امیدواران کیلئے امتحان میں بیٹھنے کیلئے اپنا اصل اور کارآمد شناختی کارڈ لازمی پیش کرنا ہوگا۔ اصل اور کارآمد شناختی کارڈ کے بغیر امتحان میں بیٹھنے کی قطعی اجازت نہ ہوگی۔ تاہم اگر اصل شناختی کارڈ گم ہو چکا ہے یا اسکی میعاد ختم ہو چکی ہے تو اصل پاسپورٹ یا میعاد ختم ہونے والا اصل شناختی کارڈ دکھا کر امتحان میں بیٹھا جاسکتا ہے۔ کوئی اور دستاویز قابل قبول نہ ہوگی۔
- ☆ تمام امیدواران کمرہ امتحان میں حاضری کے مقررہ وقت سے 30 منٹ پہلے پہنچ جائیں۔
- ☆ حاضری کے مقررہ وقت کے 20 منٹ بعد امتحانی سنٹر میں داخلے کی اجازت نہ ہوگی اور کوئی عذر قابل قبول نہ ہوگا۔
- ☆ امیدواران کو کمرہ امتحان میں PPSC کی طرف سے پینے کے پانی کی سہولت مہیا نہیں کی جائے گی۔ لہذا پانی کی بوتل ہمراہ لائیں۔
- ☆ تمام امیدواران سوالیہ پرچہ اور جوابی کاپی پر دی گئی ہدایات پر سختی سے عمل پیرا ہوں۔
- ☆ کسی بھی قسم کے ناجائز ذرائع مثلاً کتاب، بیگ، الیکٹرانک آلات، موبائل فون، اسمارٹ واچ وغیرہ کی ہرگز اجازت نہیں ہے۔ کوئی بھی امیدوار ناجائز ذرائع استعمال کرتا ہوا پایا گیا تو اسے امتحان کیلئے نااہل قرار دیا جائے گا۔
- ☆ MCQ پپر حل کرنے کیلئے OMR شیٹ پر لیزڈ پنسل کے استعمال کی ہرگز اجازت نہیں ہے۔
- ☆ یہ ایڈمیشن لیٹر دو سے زائد صفحات پر مشتمل ہو سکتا ہے۔ امیدوار کے ذاتی مفاد میں ہے کہ تمام صفحات پر موجود ہدایات کو بغور پڑھ لے۔

6. If you are found ineligible later on in any respect under rules, your candidature will be cancelled regardless of the fact whether you appeared in the Test / Examination or qualified therein.
7. Your attention is also invited to study the instructions carefully provided on the flyleaf of the answer sheet and question paper at the time of Test / Examination. Failure to observe these instructions shall render you liable to any of the following penalties:
 - a. Cancellation of paper / candidature for the post you applied for.
 - b. Registration of a criminal case if you are found indulging in cheating or any criminal act i.e. forgery, impersonation etc.
 - c. Temporary or permanent disqualification from applying or appearing in any Test / Examination / Interview conducted or to be conducted.
 - d. Any other action that the Commission deems fit.
8. You must ensure before handing over your Answer Sheet to the Supervisory Staff that the same has been signed by the Supervisor of the Centre.
9. Your Roll Number as mentioned above or Application Code already allocated to you at the time of submission of Online Application form should invariably be quoted while corresponding with the Commission in connection with this Test / Examination.
10. The Test / Examination will be held on the scheduled date and time even if that day is declared holiday by the Government subsequently.
11. If you have received a duplicate Roll Number, you should ignore it and should only use the Roll Number given to you initially. This fact must be intimated to PPSC immediately in writing.
12. You will not be allowed to appear in the Test / Examination Centre other than the Test Centre mentioned in this letter.
13. Smoking is strictly prohibited in the Test Centre.
14. No T.A/D.A will be paid for appearing in the Test / Examination.
15. If you are handicapped and require a writer/helper, you must forward your request to the Commission for the same well before the Test / Examination.
16. Employees of Federal Government or Semi Government and Autonomous Bodies of Federal Government or Autonomous Bodies of Provincial Government and those of Local Bodies are not entitled to age concession for the period of their service in such organizations.
17. **You will be disqualified for the exam and an FIR will also be lodged against you if:**
 - a. You are found making any changes, additions, deletions or otherwise marking, erasing or writing on the MCQ Question Paper or Answer Sheet after the time for the Test / Examination has expired.
 - b. Consulting or taking help from other person (s) or resource (s) from outside the examination centre during the Test / Examination.
 - c. Copying questions or answers either on paper or otherwise and taking them outside the exam room.
 - d. Taking out MCQ Question Paper or Answer Sheet from the examination centre.
 - e. Found impersonating.
 - f. Threatening / Misbehaving with the examination staff.

INSTRUCTIONS FOR FILLING THE OMR ANSWER SHEET

1. Use a black marker preferably or a blue marker if black is not available.
2. Write paper code and fill paper code bubble as printed on the question paper.
3. Fill the answer circles (Bubbles) completely and avoid multiple responses.
4. Cutting, Erasing and use of any Correction Pen is not allowed.
5. Do not fold or damage the answer sheet.
6. Machine scoring would be considered final so avoid any stray mark, rough work, additional or improper filling as that may be considered a wrong answer.
7. Candidate would be responsible for any incomplete or wrongly filled information and PPSC shall not take any responsibility to rectify the same.

A. CORRECT PAPER CODE AND ANSWER SHEET BUBBLE FILLING METHOD

CORRECT PAPER CODE FILLING

Description	Diagram
Relevant Paper Code (A) Written and Bubble Code Filled Accurately	<div>Write Paper Code here → <div>A</div></div> <div>Fill the Paper Code Bubble here → <div><div></div><div>B</div><div>C</div><div>D</div></div></div>

CORRECT ANSWER SHEET BUBBLE FILLING



B. EXAMPLES OF WRONGLY FILLED PAPER CODE AND ANSWER SHEET BUBBLES

WRONG PAPER CODE FILLING

Description	Diagram
Relevant Paper Code (B) Written but Bubble Code Filled wrongly	<div>Write Paper Code here → <div>B</div></div> <div>Fill the Paper Code Bubble here → <div><div></div><div>B</div><div>C</div><div>D</div></div></div>
Relevant Paper Code (A) Written but Bubble Code Not Filled	<div>Write Paper Code here → <div>A</div></div> <div>Fill the Paper Code Bubble here → <div><div>A</div><div>B</div><div>C</div><div>D</div></div></div>
Relevant Paper Code (A) Not Written But Bubble Code Filled Accurately	<div>Write Paper Code here → <div></div></div> <div>Fill the Paper Code Bubble here → <div><div></div><div>B</div><div>C</div><div>D</div></div></div>
Relevant Paper Code Neither Written Nor Bubble Code Filled	<div>Write Paper Code here → <div></div></div> <div>Fill the Paper Code Bubble here → <div><div>A</div><div>B</div><div>C</div><div>D</div></div></div>
Relevant Paper Code Not Written But Multiple Bubble Codes Filled	<div>Write Paper Code here → <div></div></div> <div>Fill the Paper Code Bubble here → <div><div></div><div></div><div>C</div><div>D</div></div></div>

WRONG ANSWER SHEET BUBBLE FILLING



Description	Diagram
Additional Filling	
Improper Filling	
Stray Marks along with Filled Answer Bubble	
Stray Mark on a Blank Item	

IMPORTANT NOTICE!

- The above mentioned few examples are solely for illustrative purposes.
- PPSC only uses the email addresses given at below mentioned link to correspond with the candidates:-
Location: <https://ppsc.gop.pk/ContactUs.aspx>- Click on "Official Emails of PPSC"
- Official SMS are only sent to candidates by "PPSCINFO / PPSC" (Sender).
- All potential candidates must make a note of the above and should not be mislead by any fake email addresses or SMS.